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|  | **Cordova Road Historic Coordination Meeting** |
| **Purpose:** | Discuss requirements to satisfy Section 106 compliance. |
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| **DATE/TIME:** | I. Safety Moment – II. IntoductionsIII. Project IntroductionIII. Section 106 RequirementsIV. Data NeedsIV. Next Steps |
| 11/3/20239:00 am |
| **ORGANIZER:** |
| Brittney Davis |
| **LOCATION:** |
| **Teams** |
| **ATTENDEES:** |
| John Bryant (TxDOT)Miranda Garrison (TxDOT)Chip Perry (TxDOT)Steven Tate (P-D)John Tyler (P-D)Brittney Davis (RKI)Emily Reed (Stantec) |
| ***The Road to Excellence****: Let’s Build it Together****The Raba Kistner Purpose:****To provide professional* *consulting services with passion and integrity, to help build a better world for* *our employees, their families, our clients, and the communities we serve.* |

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| **Code of Conduct** |
| 1. Publish an agenda and maintain minutes. | 7. Roles of each participant should be clarified at the beginning of the meeting. |
| 2. Challenge ideas and processes, not people. | 8. Come prepared with action items completed. |
| 3. Share responsibility and ownership. | 9. Base decisions on factual data.  |
| 4. Maintain an open, honest environment.  | 10. Keep confidences. |
| 5. Question and Participate. | 11. Expectations of the participants should be discussed, noted, and reviewed.  |
| 6. Listen constructively with an open mind. | 12. Begin and end on time unless participants agree to an extension. |